

3K & 4K Purpose, Policies, and Procedures

It is the purpose of Christ Alone Lutheran Church and School that these programs give our Lord's little lambs their first school experience and begin the total development of a well-rounded, well-adjusted Christian personality, and that the greater Mequon-Thiensville community becomes introduced to our church and school.

- Children must be 3 years old by September 1 of the school year to enroll in 3K and 4 years old by September 1 to enroll in 4K.
- Potty training is required for enrollment.
- Tuition includes an initial \$100 non-refundable registration fee (that is credited to tuition)
- Tuition is collected through TADS, our online tuition management system.
- You will be sent a tuition agreement and pay the year's tuition in 1, 2, 4, or 9 installments.
- The monthly tuition fee will be based on one of the following options:

Days per Week	Half Day Tuition per month	Full Day Tuition per month
3 Days	\$200	\$360
4 Days	\$250	\$450
5 Days	\$275	\$500

- For students attending 3 or 4 days per week, parents choose the days of the week.
- A student's spot is reserved in our 3K & 4K program when admissions and enrollment sections of TADS are complete and the registration fee is received. We will establish a waiting list if necessary.
- 4K students that are in the Wisconsin Parental Choice Program (WPCP) will not be charged registration or tuition fees. (Please speak with the principal regarding application for enrollment in the Wisconsin Parental Choice Program beginning Feb.1.)

- The preschool day begins at 7:50 am and ends at 11:30 am for the Half Day option and 3:05 pm for the Full Day option. Students in 3K & 4K will only have class on days that Christ Alone Lutheran School is open.
- There is no refund for dismissal, withdrawal, or absence. Non-payment of tuition may result in dismissal from the program.
- The curriculum of our program is organized into small 15-20 minute classes. There is a balance between structured and unstructured activities. A copy of the curriculum is available from the teacher upon request.
- Educational field trips will be a part of the various curricular areas. Field trips are covered in the tuition.
- The Christ Alone Lutheran School 3K & 4K program is owned and operated by Christ Alone Lutheran Church, which is a member of the Wisconsin Evangelical Lutheran Synod (WELS).
- It is the policy of Christ Alone Lutheran Church that up to 18 3K and 20 4K students can attend in each 3K & 4K classroom per day with two teachers.

Christ Alone Lutheran 3K & 4K Preschool

Curriculum Overview

Christ Alone Lutheran Preschool exists to partner with families in providing an early childhood education where three and four year olds can grow spiritually, intellectually, physically, socially, and emotionally. By using God's Word as the foundation of a developmentally appropriate curriculum along with the guidance of a dedicated and caring staff, our students will see God's will fulfilled on a daily basis.

Children's development can vary greatly throughout the preschool years. Children can display skills that are within one to five months of their developmental level and still be considered within the normal range. Concern arises when a child shows more than a six month delay in two or more areas of development. Our curriculum allows for these fluctuations in development. Skills are revisited and built upon consistently throughout the year to make as many brain connections as possible. The objectives of our curriculum seek to:

- * nurture a faith in Jesus in young children.
- * instill a love for learning.
- * enhance all areas of child development to prepare for school readiness.
- * encourage parents to maintain an active worship life at home, church, and school.
- * form an educational partnership between teachers and parents.

Our preschool utilizes the High Scope Curriculum model which promotes independence, curiosity, decision making, cooperation, persistence, creativity and problem solving skills in young children. There are eight content areas in this curriculum that address young children's development:

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|--------------------------------------|------------------------|
| * approaches to learning | * mathematics |
| * social and emotional development | * creative arts |
| * physical development and health | * science & technology |
| * language, literacy & communication | * social studies |

Each of these content areas in the High Scope Curriculum are subdivided into 58 key developmental indicators. These indicators are used to show where a child is developmentally and gives teachers an idea of what can be developed or strengthened in each area. When children are placed in an environment that is developmentally

appropriate for them, they are more likely to enjoy their learning experience and therefore, grow in all areas of their development.

Our preschool has been set up with a variety of centers that will change monthly. These include the following:

- * alphabet/ literacy/ library/ writing table
- * math/ puzzles/ games
- * science
- * pretend
- * blocks and building
- * transportation
- * art
- * music
- * Bible
- * sensory

Sometimes a couple of centers will be substituted for other centers. Toys, games, and learning activities are specifically planned and placed in the centers with the purpose of developing the children’s minds and skills. The majority of the time the centers will reflect a current learning theme. The children will be given center time or “Plan/Do/Review” time each day to choose the activities that they would like to do. Sometimes a teacher will be teaching individuals or small groups within a center so skills can be taught, observed, and assessed. Our curriculum encourages children to touch items, explore, and discover. This means that our assessment must be done in the same manner so that children are accurately evaluated. Throughout the entire school year the students will be observed and rated using a developmental checklist from the High Scope curriculum. This should provide an accurate measure of each child’s developmental level and school readiness. Parent–teacher conferences will be held after first and third quarters.¹

¹ Updated 1/24/23 JMK

Christ Alone Lutheran 3K & 4K Half Day Preschool Daily Schedule 2023 - 2024

Time	Monday	Tuesday	Wednesday	Thursday	Friday
7:35-7:50	Arrival/Welcome	Arrival/Welcome	Arrival/Welcome	Arrival/Welcome	Arrival/Welcome
7:50-8:10	Fine Motor Activity/ Play time (small group or individual work)	Fine Motor Activity/ Play time (small group or individual work)	Fine Motor Activity/ Play time (small group or individual work)	Fine Motor Activity/ Play time (small group or individual work)	Fine Motor Activity/ Play time (small group or individual work)
8:10-8:15	Clean Up/ Bathroom	Clean Up/ Bathroom	Clean Up/ Bathroom	Clean Up/ Bathroom	8:00 - 8:30 Chapel
8:15-8:30	Calendar/ Weather (large group)	Calendar/ Weather (large group)	Calendar/ Weather (large group)	Calendar/ Weather (large group)	8:35 - 8:50 Calendar/ Weather (large group)
8:30-9:00	Bible Time & Music (large group)	Bible Time & Music (large group)	Bible Time & Music (large group)	Bible Time & Music (large group)	8:50 - 9:00 Music (large group)
9:00-9:25	Theme Introduction/ Science/ Social Studies activity, intro. Show & Tell concept	Language Arts Show & Tell	Language Arts (divide into 3K & 4K separate groups), Show & Tell	Science/ Social Studies/ Social Skills activity	Language Arts
9:25-9:30	Clean Up/ Bathroom/ Recess Preparation	Clean Up/ Bathroom/ Recess Preparation	Clean Up/ Bathroom/ Recess Preparation	Clean Up/ Bathroom/ Recess Preparation	Clean Up/ Bathroom/ Recess Preparation

9:30-9:45	Recess	Recess	Recess	Recess	Recess
9:45-10:15	Snack/ Story/ Bathroom	Snack/ Story/ Bathroom	Snack/ Story/ Bathroom	Snack/ Story/ Bathroom	Snack/ Story/ Bathroom
10:15-10:40	Math concepts	Math concepts	10:15 - 10:45 Phys. Education (large group)	10:15 - 10:45 Phys. Education (large group)	Math concepts
10:40-11:15	Plan/ Do/ Review Playing and Learning Centers (all students - small groups & individual work opportunity with teacher)	Plan/ Do/ Review Playing and Learning Centers (all students - small groups & individual work opportunity with teacher)	10:45 - 11:15 Plan/ Do/Review Playing and Learning Centers (all students - small groups & individual work opportunity with teacher)	10:45 - 11:15 Plan/ Do/ Review Playing and Learning Centers (all students - small groups & individual work opportunity with teacher)	Plan/ Do/ Review Playing and Learning Centers (all students - small groups & individual work opportunity with teacher)
11:15-11:30	Pack up/ Closing/ Good - Bye/ Walk outside to parents	Pack up/ Closing/ Good - Bye/ Walk outside to parents	Pack up/ Closing/ Good - Bye/ Walk outside to parents	Pack up/ Closing/ Good - Bye/ Walk outside to parents	Pack up/ Closing/ Good - Bye/ Walk outside to parents

Christ Alone Lutheran 3K & 4K Afternoon Preschool Daily Schedule 2023 - 2024

Time	Monday	Tuesday	Wednesday	Thursday	Friday
11:30-12:00	Lunch	Lunch	Lunch	Lunch	Lunch
12:00-12:25	Recess	Recess	Recess	Recess	Recess
12:25-12:35	Nap Prep and Devotion	Nap Prep and Devotion	Nap Prep and Devotion	Nap Prep and Devotion	Nap Prep and Devotion
12:35-1:45	Rest Time/Get Ready for Outside	Rest Time/Get Ready for Outside	Rest Time/Get Ready for Outside	Rest Time/Get Ready for Outside	Rest Time/Get Ready for Outside
1:45-2:00	Recess with K-2	Recess with K-2	Recess with K-2	Recess with K-2	Recess with K-2
2:00-2:15	Music Story	Music Story	Music Story	Music Story	Music Story
2:15-2:30	Sensory Experience	Sensory Experience	Sensory Experience	Sensory Experience	Sensory Experience
2:30-2:45	Prop Story	Prop Story	Prop Story	Prop Story	Prop Story
2:45-2:55	Closing Devotion and Song	Closing Devotion and Song	Closing Devotion and Song	Closing Devotion and Song	Closing Devotion and Song
2:55-3:05	Pack up/Walk outside to parents	Pack up/Walk outside to parents	Pack up/Walk outside to parents	Pack up/Walk outside to parents	Pack up/Walk outside to parents

